



**Criminal Justice Coordinating Council Meeting Minutes**  
**September 26, 2018**  
**3rd Floor Jury Room, Courthouse Building**  
**12:00 p.m.**

**Mission: The CJCC exists to promote the safety of the citizens of Lewis and Clark County, the efficient and just treatment of defendants and offenders, the protection and healing of victims, and to work toward prevention of crime and the reduction of recidivism.**

**1. Call to Order & Reading of the Mission**

Judge Michael Menahan called the meeting to order at 12:05 p.m.

Members present: Judge Mike Menahan, Commissioner Andy Hunthausen, Suzanne Seburn, Mayor James Schell, Steven Hagen for Chief Troy McGee, Sheriff Leo Dutton, Leo Gallagher, Sharon Tregidga, Dennis Taylor and Christin Thennis.

Members excused: Justice Michael Swingley and Jenny Eck.

Members absent: Judge Bob Wood.

Others in attendance included: Undersheriff Jason Grimmis, Kiley Gage, Sgt. Scott Ferguson, Curt Chisholm, Roger Baltz, Gary Mihelish, Audra Zacherl, and Michael O'Neil.

Staff in attendance: Gloria Soja and Kellie McBride

**2. Approval of Meeting Minutes**

The minutes from the July 25, 2018 meeting and the August 22, 2018 meeting were approved.

**3. Dashboard Update on Criminal Justice Services – Kellie McBride**

Kellie McBride reviewed the dashboard update, e-mailed prior to the meeting (and attached to these minutes). Ms. McBride highlighted that the contract with Justice Management Institute (JMI) has been approved by the Commission and that JMI will be in attendance at the next CJCC meeting. Ms. McBride also updated the CJCC on the Mental Health Coordinator position, including the recommendation that the title of this position be changed to Behavioral Health Coordinator.

**4. Fiscal Responsibility Mission Statement – Kellie McBride**

Kellie McBride presented a fiscal responsibility mission statement: "The Criminal Justice Coordinating Council is committed to fiscal transparency and strives for system wide collaboration to control costs and maintain long term savings." A motion was made by Leo Gallagher and seconded by Dennis Taylor to approve the fiscal responsibility mission statement as presented. Motion was approved.

**5. Housing is Health Care Initiative, Letter of Support – Kellie McBride**

Kellie McBride introduced Michael O'Neil, CEO of Helena Housing. Mr. O'Neil shared information regarding the purpose and goals of the Housing is Health Care Initiative and

invited questions from the Council.

A motion was made by Dennis Taylor and seconded by Commissioner Andy Hunthausen for Judge Mike Menahan, Chair, and Kellie McBride, Director of Criminal Justice Services, to sign a letter of support for the Housing is Health Care Initiative, on behalf of the CJCC. Motion was approved.

**6. Citizens Advisory Council – Curt Chisolm**

Curt Chisolm clarified that the Commissioners had not adopted the Jail Standards, despite what was reported on KTVH news last night. The Jail Standards were tabled by the Commission, in order to modify them to include the American Correctional Association standards for cell size. The final, revised Jail Standards are on the agenda for the October 11, 2018, Commissioner meeting.

Dennis Taylor expressed his gratitude to all involved and congratulated the County on moving forward with these standards, prior to the facility remodel. Sheriff Leo Dutton and Commissioner Hunthausen clarified that these standards have been used as operational standards for over 15 years; however, having the Commission formally adopting the standards allows them to be used to inform the architects and ensures consistent operations despite changes in leadership.

**7. Update on Jail Remodel – Audra Zacherl and Roger Baltz**

Audra Zacherl provided the CJCC with an update on the status of the remodel of the detention center. Ms. Zacherl confirmed that renovations to the 406 building and initial steps towards remodel of the jail will occur simultaneously, and that a final plan should be in place within a couple weeks.

Judge Mike Menahan recommended that Ms. Zacherl attend the District Court Judges meeting on October 2, 2018 at noon, to share construction updates and information going forward.

Undersheriff Jason Grimmis informed the CJCC that the County had authorized hiring of 15 new staff in addition to filling the current open positions, with an anticipated hire date of January 2019.

Commissioner Andy Hunthausen reminded the CJCC that planning and construction could not begin until the vote had happened in November. Relocation and remodel remain to be one of the Commission's highest priorities.

**8. Public Comment**

No public comment received.

**9. Next Meeting:     October 24, 2018**

**10. Adjourn**

The meeting was adjourned at 12:46 p.m.